



MINUTES OF REGULAR MEETING
OF THE
LOS ANGELES COUNTY COMMISSION FOR WOMEN
HELD IN ROOM 372 OF THE KENNETH HAHN
HALL OF ADMINISTRATION, 500 WEST TEMPLE STREET
LOS ANGELES, CA 90012
FEBRUARY 8, 2010



MEMBERS

Reiko Duba
President

Bobbi Jean Tanberg
Vice President

Yolanda Becerra-Jones
Treasurer

Ruth V. Creary, Ph.D.
Norma L. Gallegos
Wadie M. Gravely
Ruth Jernigan
Charlotte Lesser
Julie McCarthy Napoleon
Michelle Pinedo
Olivia G. Rodríguez
Jill Tanner
Veda E. Ward, Ph.D.

The meeting was called to order by President Reiko Duba at 10:02 a.m.

Present: President Duba, Vice President Tanberg, Commissioner Becerra-Jones, Commissioner Creary, Commissioner Gallegos, Commissioner Gravely, Commissioner Lesser, Commissioner McCarthy-Napoleon, Commissioner Pinedo, Commissioner Tanner and Commissioner Ward

Excused Absent: Commissioner Jernigan, Commissioner Rodríguez

1. APPROVAL OF THE MINUTES OF JANUARY 11, 2010

On motion of Commissioner Ward, seconded by Commissioner Lesser, the minutes of January 11, 2010 was duly carried with the following vote: Ayes: Commissioner Duba, Commissioner Becerra-Jones, Commissioner Gallegos, Commissioner Gravely, Commissioner Lesser, Commissioner McCarthy-Napoleon, Commissioner Tanner and Commissioner Ward; Absent: Commissioner Creary, Commissioner Pinedo and Commissioner Tanberg; Abstain: Commissioner Gravely. ([MINUTES](#))

2. REPORT OF ACTIVITIES FROM THE MONTH OF JANUARY 2010 AS SUBMITTED BY PRESIDENT DUBA

The Commission was reminded of the upcoming 2009 Scholarship Presentation to be held February 16, 2010. All Commissioners were sent the names of their District recipients for follow-up calls to remind them of their responsibility and requirements as awardees of this scholarship. Commissioners were asked to contact staff if they will not be able to attend.

President Duba will work with CSUN representative and the Domestic Violence Committee to present updates on domestic violence issues. Students from CSUN will be submitting term papers on the information they obtain from the Commission. The March meeting has been cancelled due to the Women of the Year Annual event to be held March 8, 2010. After discussion, President Duba's verbal report was received and filed.

Commissioner Creary, Commissioner Piñedo and Commissioner Tanberg joined the meeting at 10:07 a.m.

3. **STAFF REPORT ON MEMO FROM THE CHIEF OF THE COUNTYWIDE PAYROLL DIVISION DATED JANUARY 22, 2010 AND CHANGES TO REIMBURSEMENT RATE FOR ALL EMPLOYEES AND THE EXECUTIVE OFFICE STRATEGIC PLAN TO STANDARDIZE THE COMMISSION MINUTES AND AGENDAS TO BE CONSISTENT WITH THE BOARD OF SUPERVISORS AS SUBMITTED BY RHONDA RANGEL, COMMISSION SERVICES STAFF** [\(MEMO\)](#)

During discussion, Commissioners were requested to turn in their mileage forms on a monthly basis for proper reimbursement. Agendas and Minutes will be distributed electronically and be more descriptive and conform to the Board of Supervisors' "green initiative". However, Commissioners who do not have e-mail access will be sent a hard copy by mail. Ms. Rangel's report was received and filed.

4. **REPORT ON THE EXPENDABLE ACTIVITY FROM THE MONTH OF JANUARY 2010 WITH AN ENDING BALANCE OF \$13,936.58, GIVING A MONTHLY ALLOCATION BEGINNING BALANCE AT \$1,532.21 AND A JANUARY SPENDING BALANCE OF \$8,045.47 BRINGING THE TOTAL FEBRUARY FLEX SPENDING TO \$9,577.68 AS SUBMITTED BY TREASURER BECERRA-JONES** [\(REPORT\)](#)

The Treasurer's Report was received and filed.

5. **A PRESENTATION OF A COMMEMORATIVE BOOK OF HISTORICA'S WOMEN TO THE COMMISSION FOR WOMEN IN HONOR OF THEIR 35TH ANNIVERSARY AS PRESENTED BY SANDRA BARBEE, CHIEF OF COMMISSION SERVICES**

President Duba accepted the Book on behalf of the Commission.

6. **DISCUSSION AND RECOMMENDATION TO APPROVE THE INCREASE OF FY 2009-2010 BUDGET FOR THE COMMISSION FOR WOMEN 5K AND WOMEN OF THE YEAR ITEMS** [\(REPORT\)](#)

On motion of Commissioner McCarthy-Napoleon, seconded by Commissioner Creary, the recommendation was unanimously carried.

7. **DISCUSSION AND RECOMMENDATION TO APPROVE TO PURCHASE FOR COMMISSIONERS WHO DO NOT HAVE NAME BADGES IN AN AMOUNT NOT TO EXCEED \$20 EACH**

During discussion, Commissioner Lesser made a recommendation for staff research the use of magnet name badges instead of pins to protect clothing. Commissioners Tanner, Gallegos, Gravely, McCarthy-Napoleon and Becerra-Jones were among those who will need name badges. Staff will work with Commissioners McCarthy-Napoleon, Gallegos and Ward to obtain County-Issued badges. As a matter of protocol, Commissioners were reminded to wear their badges when representing the Commission for Women. Therefore, on motion of Commissioner Tanberg, seconded by Commissioner Lesser, the recommendation was unanimously carried.

8. DISCUSSION AND RECOMMENDATION TO APPROVE TO PURCHASE FOR THOSE COMMISSIONERS WHO DO NOT HAVE NAME PLATES IN AN AMOUNT NOT TO EXCEED \$25 EACH

During discussion, Commissioners Gallegos, McCarthy-Napoleon, Tanner and Ward were among those who will need name badges. Therefore, on motion of Commissioner McCarthy-Napoleon, seconded by Commissioner Creary, the recommendation was unanimously carried.

9. DISCUSSION AND RECOMMENDATION TO APPROVE TO ADD IANA MIRANDA AS AN ADDITIONAL 2009 SCHOLARSHIP RECIPIENT IN THE AMOUNT OF \$1,000 AS SUBMITTED BY COMMISSIONER BECERRA-JONES

After discussion, on motion on Commissioner Ward, seconded by Commissioner Creary, the recommendation was unanimously carried.

10. DISCUSSION AND RECOMMENDATION TO ESTABLISH A NOMINATING COMMITTEE AND SELECT A COMMITTEE CHAIR FOR THE ELECTION OF THE 2010-2012 COMMISSION OFFICERS AS PRESENTED BY PRESIDENT DUBA

An ADHOC Committee consisting of Commissioner Creary as Chair, and Commissioners Ward, Lesser, and Duba was formed. A representative for District 1 will be determined at a later date. Commissioner Creary recommended all meetings be teleconferenced. After discussion, the aforementioned Committee members were established with all meetings to be teleconferenced.

11. AN INFORMATION PACKET FOR USE IN SCHEDULING BI-ANNUAL MEETINGS WITH APPOINTING SUPERVISOR OR DEPUTY WAS SIBMITTED BY COMMUNICATION COMMITTEE CHAIR, BOBBI JEAN TANBERG IN CONJUNCTION WITH ITS 2009-2010 ACTION PLAN

After discussion, the information packet was received and filed.

Commissioner Gravely left the meeting at 11:05 a.m.

12. **REPORT FROM THE JANUARY 30, 2010 ASSOCIATION OF CALIFORNIA COMMISSION FOR WOMEN (ACCW) MEETING AND A SPECIAL REVIEW OF WITH THE NATIONAL ASSOCIATIONS OF COMMISSIONS FOR WOMEN (NACW) ON SUSTAINING COMMISSIONS AS SUBMITTED BY COMMISSIONER LESSER (REPORT)**

Commissioner Lesser's report was received and filed.

13. **UPDATE REPORT ON THE WOMEN OF THE YEAR LUNCHEON TO BE HELD ON MONDAY, MARCH 8, 2010 AS SUBMITTED BY EVENT COMMITTEE CHAIR, VEDA WARD**

Chair Ward submitted a verbal report on the Events Committee meeting held Thursday, February 4, 2010. Event preparations are nearing completion. A selection of the award to be presented, the purchase of a commemorative book for each attendee, and entertainment were finalized. Invitations will be mailed Friday, February 12, 2010. An interactive version of the invitation is available on the Commission website. Commissioners were asked to update their pictures and/or BIOs for the Souvenir Program.

14. **REPORTS AS SUBMITTED BY EACH COMMITTEE**

- a. **Communications** – Chair Tanberg reported its committee will meet today following the Commission meeting.
- b. **Domestic Violence** – Committee member Lesser reported there were recommendations submitted to each committee member for review. A resolution has not been made. No meetings have been scheduled.
- c. **Education** – Chair Becerra-Jones submitted for review, the event program, schedule and presenters for the February 16, 2010 Scholarship presentation. Commissioner Becerra-Jones recommended each girl be required to submit both registration and grades prior to receipt of any portion of their scholarship. The Education Committee will report on its meeting held January 22, 2010 from submitted survey from recipients and personal inquiries from the Committee members. Results will be submitted to the Commission at the April Commission meeting.
- d. **Older Women's Issues** – Pat Wilson, member reported due to protocol cannot move forward with the Older Women's Conference. Staff will contact Committee Chair Gravely to schedule a meeting to decide whether the Commission will take the leadership role in holding the Conference including location, staff time and Budget constraints for discussion and approval on the April Commission meeting.

- e. **Health** – Chair Lesser submitted minutes and reported on its teleconference Committee meeting held January 25, 2010. The next Committee meeting will be held via teleconference on April 5, 2010. ([MINUTES](#))

All reports were received and filed.

15. COMMUNITY OUTREACH/ANNOUNCEMENTS

- a. Commissioner Tanberg submitted a Save the Date flyer by the National Rehabilitation Center of Rancho Los Amigos titled, “Removing the Barriers”. This is a free seminar to provide culturally competent care to lesbians and women who partner with women. Commissioners interested in attending were encouraged to RSVP by calling (562) 401-7428 or email Lily Wong at lawong@dhs.lacounty.gov
- b. Commissioner Creary submitted her outreach report and encouraged everyone to be part of the Citizens Redistricting Commission. The deadline is February 12, 2010 for all those interested. ([REPORT](#))
- c. Commissioner Gallegos donated Goodie bags and hand sanitizers on behalf of Kaiser Permanente.

16. PUBLIC COMMENTS

Geneviève Clavreul addressed the Commission and provided several articles for the Commission.

17. MATTERS NOT ON THE POSTED AGENDA (TO BE PRESENTED AND PLACED ON A FUTURE AGENDA)

- a. Scholarship survey results by Education Committee.
- b. Recommended discussion and approval of amendments to Commission Bi-Laws for the election of the 2010-2012 Commission officers by Election ADHOC Committee.
- c. Specified recommendations and report by Older Women’s Issues Committee regarding Older Women’s Conference.

18. ADJOURNMENT - The meeting adjourned at 12:15 p.m. by President Duba.